



STUDENT EMPLOYMENT OPPORTUNITY

NOW HIRING: RESOURCE CENTRE COORDINATOR

Background

MUN Students' Union (MUNSU) represents over 13,000 undergraduate students studying through Memorial University of Newfoundland's St. John's campus. MUNSU is a not-for-profit organization that advocates for students through campaigns and lobbying while also providing cost-saving services and student life programming for its members.

Salary: \$14.05 per hour (biweekly pay); 40 total hours over the semester

Duration: Hours must be completed during the Fall 2019 semester

Eligibility Requirements

- Must be a MUNSU member registered full-time during the semester (minimum three courses)
- Must not be on a work term
- Must meet university MUCEP academic requirements
(cumulative average of 60% or above, or; average in last 10 courses of 60% or above, or; applying with support through the Blundon Centre – more details on academic requirements found at <https://www.mun.ca/student/student-success/work-experience/MUCEP.php>)

Job Description & Qualifications

Working directly with the Executive Director of Student Life, this role will provide assistance with overseeing MUNSU's seven resource centres which are safe meeting spaces, information and knowledge hubs, and peer support networks within the greater MUN community. These resource centres are described at <https://munsu.ca/resource-centres>.

Due to the diverse nature and needs of our resource centres, the selected candidate should have strong communication and organizational skills. They should take ownership of their role by proactively reaching out to each of the resource centres and establishing priorities for supporting their operations and goals. Familiarity with MUNSU and our resource centres is recommended.

Here's what we're looking for in an ideal candidate:

- Strong organizational, creative, and communication skills
- Demonstrated accountability and time management abilities
- Interest in and knowledge of MUN Students' Union and/or student activities
- Understanding of intersectionality, structural inequalities, and equity work

To Apply

The MUN Students' Union is an employment equity employer. Applications from all qualified candidates are welcome; in particular, applications are encouraged from racialised people, indigenous people, people with disabilities, queer and trans people, and women.

To apply for the Resource Centre Coordinator MUCEP position, include the job title in your subject line and submit a resume and class schedule to:

Alyssa Gulliford
Executive Director of Student Life
MUNSU General Office
Room 2000, University Centre | MUN
1 Arctic Avenue
St. John's NL, A1C 5S7

resume@munsu.ca

Students can also apply for this position via MyMUNLife, using **Job ID 59050**.

Instructions for accessing MyMUNLife can be found at:

<https://www.mun.ca/student/student-success/work-experience/MUCEP.php>.

DEADLINE: 12PM (NOON) ON FRIDAY, SEPTEMBER 13