



STUDENT EMPLOYMENT OPPORTUNITY

NOW HIRING: ADVOCACY ASSISTANT & DATABASE DEVELOPER

Background

MUN Students' Union (MUNSU) represents over 13,000 undergraduate students studying through Memorial University of Newfoundland's St. John's campus. MUNSU is a not-for-profit organization that advocates for students through campaigns and lobbying while also providing cost-saving services and student life programming for its members.

Salary: \$14.05 per hour (biweekly pay); 40 total hours over the semester

Duration: Hours must be completed during the Fall 2019 semester

Eligibility Requirements

- Must be a MUNSU member registered full-time during the semester (minimum three courses)
- Must not be on a work term
- Must meet university MUCEP academic requirements
(cumulative average of 60% or above, or; average in last 10 courses of 60% or above, or; applying with support through the Blundon Centre – more details on academic requirements found at <https://www.mun.ca/student/student-success/work-experience/MUCEP.php>)

Job Description & Qualifications

Working directly with the Executive Director of Advocacy, this role will provide general assistance with MUNSU's advocacy work and will work independently on developing an advocacy database. Practical knowledge of computer science would be considered a strong asset for this position, but is not required.

The selected candidate will need to take a description of an ideal end result, decide on a suitable database solution, then plan and execute the work required to build the database. There is no pre-intended software, platform, or coding language for this project, so a wide range of experience and strengths will be considered. If you have any experience in building or sourcing database solutions, please mention this in your cover letter.

Here's what we're looking for in an ideal candidate:

- Strong technical, problem-solving, and analytical skills
- Demonstrated history of accountability and self-direction
- Coursework in, experience with, or knowledge of database solutions
- Interest in the MUN Students' Union, the student movement, and/or student issues

To Apply

The MUN Students' Union is an employment equity employer. Applications from all qualified candidates are welcome; in particular, applications are encouraged from racialised people, indigenous people, people with disabilities, queer and trans people, and women.

To apply for the Advocacy Assistant & Database Developer MUCEP position, include the job title in your subject line and submit a resume and class schedule to:

Katherine McLaughlin
Executive Director of Advocacy
MUNSU General Office
Room 2000, University Centre | MUN
1 Arctic Avenue
St. John's NL, A1C 5S7

resume@munsu.ca

Students can also apply for this position via MyMUNLife, using **Job ID 59058**.

Instructions for accessing MyMUNLife can be found at:

<https://www.mun.ca/student/student-success/work-experience/MUCEP.php>.

DEADLINE: 12PM (NOON) ON FRIDAY, SEPTEMBER 13