



STUDENT EMPLOYMENT OPPORTUNITY

NOW HIRING: WELCOME WEEKS ORGANIZER

Background

MUN Students' Union (MUNSU) represents over 13,000 undergraduate students studying through Memorial University of Newfoundland's St. John's campus. MUNSU is a not-for-profit organization that advocates for students through campaigns and lobbying while also providing cost-saving services and student life programming for its members.

Salary: \$14.05 per hour (biweekly pay); 40 total hours over the semester

Duration: Hours must be completed during the Spring 2019 semester (which includes Intersession/Summer semesters)

Eligibility Requirements

- Must be a MUNSU member, registered in at least one undergraduate course during the Spring (/Intersession/Summer) semester
- Must not be on a work term
- Must meet university MUCEP academic requirements
(cumulative average of 60% or above, or; average in last 10 courses of 60% or above, or; applying with support through the Blundon Centre – more details on academic requirements found at <https://www.mun.ca/student/student-success/work-experience/MUCEP.php>)

Job Description & Qualifications

Working directly with the Executive Director of Student Life, this role will provide assistance with planning and promoting MUNSU's Welcome Weeks and its full schedule of events. This position is an opportunity to shape and contribute to student life, to influence a positive culture and community on campus, and to create a memorable, engaging month for first-time and returning MUN students alike.

Due to the level of responsibility associated with this position, strong leadership skills will be required. The selected candidate will have demonstrated accountability and previous involvement with the Memorial community in some way. They should have an interest in making Welcome Weeks an amazing time and be excited to not only come up with creative ideas but to put in the work to make sure they come to life.

Students who would also be interested in applying for an Events Coordinator MUCEP with MUNSU in the Fall semester are highly encouraged to apply for this role.

Here's what we're looking for in an ideal candidate:

- Strong leadership, communication, creative, and strategic skills
- Ability to stay organized, manage time, and oversee volunteers
- Previous involvement with MUNSU, the Memorial community, and/or Welcome Weeks
- Interest in and knowledge of student life at MUN; “in touch” with MUN students

To Apply

The MUN Students’ Union is an employment equity employer. Applications from all qualified candidates are welcome; in particular, applications are encouraged from racialised people, indigenous people, people with disabilities, queer and trans people, and women.

To apply for the Welcome Weeks Organizer MUCEP position, include the job title in your subject line and submit a resume and class schedule to:

Alyssa Gulliford
Executive Director of Student Life
MUNSU General Office
Room 2000, University Centre | MUN
1 Arctic Avenue
St. John’s NL, A1C 5S7

resume@munsu.ca

Students can also apply for this position via MyMUNLife, using **Job ID 59047**.

Instructions for accessing MyMUNLife can be found at:

<https://www.mun.ca/student/student-success/work-experience/MUCEP.php>.

DEADLINE: 12PM (NOON) ON FRIDAY, MAY 24